

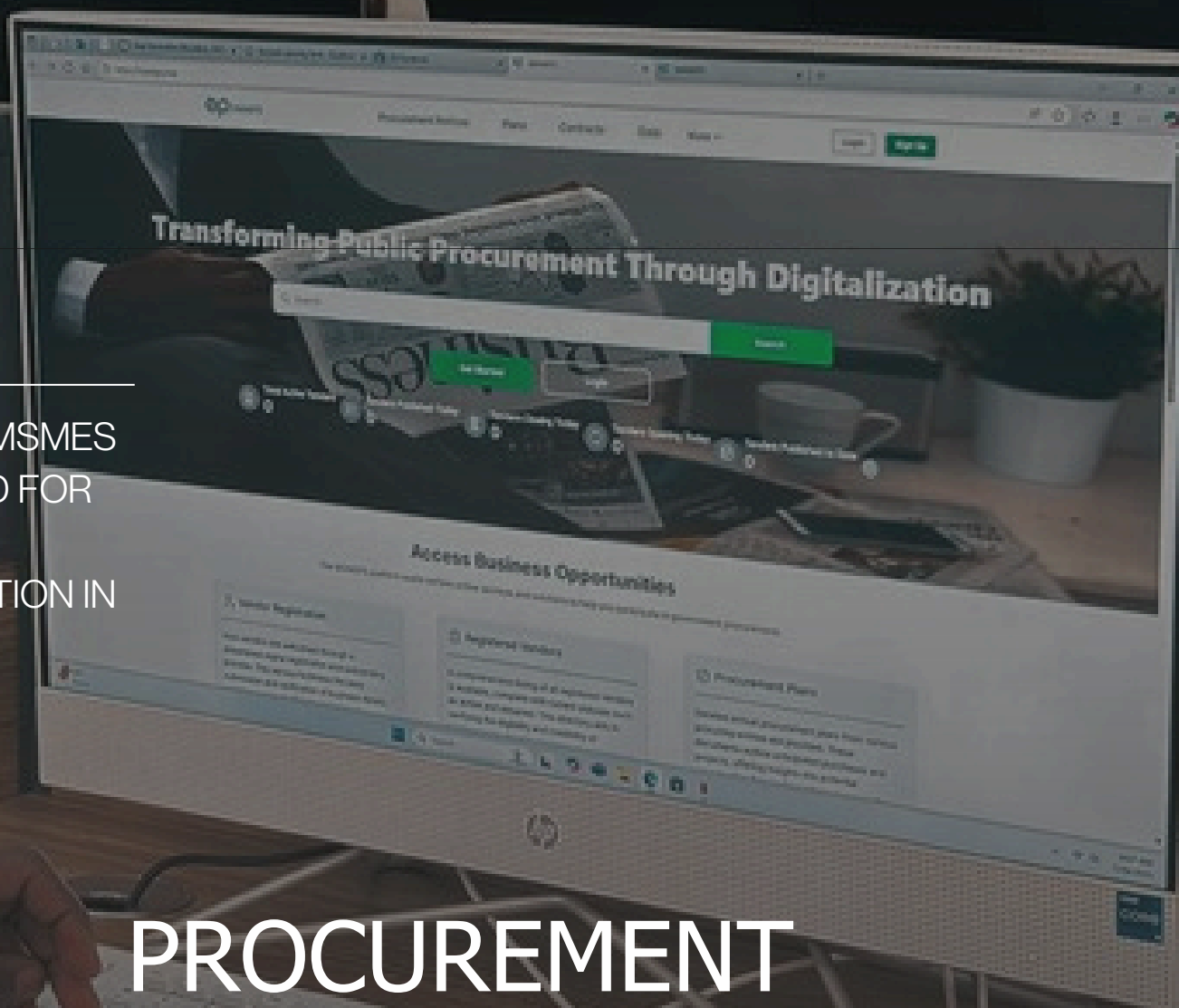


THE PROCUREMENT DIGEST

# NEWSLETTER

## INSIDE

OVER 140 MSMES  
HANDHELD FOR  
MANEPS  
REGISTRATION IN  
LL



## PROCUREMENT HANDBOOK OUT



## Word from the Director General

I am pleased to welcome you to this end-of-year edition of the PPDA Newsletter-The Procurement Digest, which provides a reflective account of our collective efforts and achievements in 2025.

This publication offers an opportunity to take stock of the Authority's performance over the year, while also reaffirming our commitment to transparency, accountability, and value for money in the management of public resources.

Overall, 2025 has been a year of steady progress and institutional consolidation for the PPDA. The Authority advanced key reforms, strengthened regulatory oversight, and accelerated digital transformation through the rollout of the Malawi National Electronic Procurement System (MANePS).

Effective communication has been a critical enabler of this performance. Management has continued to support strategic Public Relations and Communications initiatives as an integral part of policy implementation and change management.



Through structured stakeholder engagement, media outreach, and public education, the Authority has ensured that reforms, systems, and policy shifts are clearly articulated and widely understood.

As an executive leadership team, we remain convinced that communication must sit at the Centre of Institutional Governance. In 2025, we deliberately strengthened internal and external communication platforms to support reform uptake, promote inclusivity, and build public trust. This approach will remain a priority as we deepen MANePS adoption, operationalize the new legal framework, and advance our strategic objectives.

I commend Management and all members of staff for their professionalism, dedication, and teamwork throughout the year.

As you engage with this end-of-year read, I encourage you to reflect on our shared accomplishments and remain committed to delivering excellence in public procurement and asset disposal in the year ahead.

**Edington Chilapondwa-PhD**

## Editor's Note

As we close the year 2025, we reflect with pride on a period marked by visibility, engagement, and purposeful communication. Through strategic public relations and communications efforts, the Authority amplified its reform agenda, strengthened stakeholder confidence, and brought public procurement conversations closer to the people we serve. From digital transformation messaging to legislative reforms and capacity building, our voice remained clear, consistent, and impactful.

Our communications work this year deliberately supported PPDA's strategic priorities driving awareness of MANePS, promoting the new Public Procurement and Disposal of Public Assets Act, and positioning the Authority as a thought leader in transparency, accountability, and good governance. Through media engagements, publications, campaigns, and stakeholder forums, we ensured that PPDA's story was not only told but understood.



Looking ahead, we remain forward-looking and ambitious. As we build on the momentum of 2025, our focus is on deepening stakeholder engagement, embracing innovation, and strengthening internal and external communication systems to support PPDA's evolving mandate in a rapidly changing procurement environment.

This end-of-year edition captures key moments from the year, highlights from MANePS onboarding and MSME handholding sessions, publication of the Public Procurement and Disposal of Public Assets Handbook, leadership engagements, institutional reforms, digital transformation initiatives, and stories of service and transition within the PPDA family.

As we turn the page to a new year, we extend our sincere appreciation to the Director General, entire Management and all members of staff for their commitment, teamwork, and resilience.

We wish you and your loved ones a Merry Christmas and a prosperous New Year as we continue to serve with integrity and purpose.

**Mandy Pondani-PRCM**

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## E-GP HERE TO STAY



The Public Procurement and Disposal of Public Assets Authority (PPDA) has urged Government Ministries, Departments and Agencies to embrace e-Government Procurement, saying it has come to stay,

Director General of the PPDA Edington Chilapondwa, PhD made the remarks in Salima during the opening of the training session aimed at fully onboarding the MDAs onto the Malawi National Electronic Procurement System (MANePS).

Chilapondwa said Malawi's economy is bleeding due to pilferage of public resources through procurement fraud among other things, such that the e-GP has come to solve some of the challenges.

He said there is need for systems that should safeguard taxpayers' money against

what he called 'authorized structured chaos and that MANePs is one such system and asked all the public entities to take the system seriously.'

"e-GP is the only way we can curb leakage of Government resources through mis-procurement. We cannot watch under our nose someone registering for arguments sake six companies which are seen competing among themselves for government bids," Chilapondwa said.

He reiterated that the e-GP is a government system designed to help Government manage its procurement processes by detecting all fraudulent processes by holding all bids by Government departments.

According to Chilapondwa the PPDA exists just to lead implementation of the system



which he said solely belongs to the public entities, hence the need to embrace it fully.

"This digital platform crucial to stopping resource leakages, restoring order in public procurement, and reducing corruption. You will notice that it addresses long-standing challenges faced with the paper-based procurement system such as poor record keeping," Dr, Chilapondwa explained.



The PPDA is implementing the Performance For Results (PFORR) Project under the Digital Malawi Project in partnership with the Public Private Partnership Commission (PPPC) with funding from the World Bank.



## PROCUREMENT HANDBOOK OUT

The Public Procurement and Disposal of Public Assets Authority (PPDA) has published the first ever Public Procurement and Disposal of Public Assets Handbook.

Director General Edington Chilapondwa, PhD said the publication goes a long way in simplifying Public Procurement and Disposal of Public Assets, for easy understanding and application by the public and all relevant stakeholders.

He said apart from contributing to the Malawi 2063 enablers through the Handbook, the Authority is also empowering the public and citizenry to demand transparency and accountability from public officers who are spenders of public resources and the suppliers who are beneficiaries of taxpayers' money.



"I am glad to announce that the Authority is an author, having finalized all processes on the book, it is now ready for the public. We courted several institutions for sponsorships and some gladly did and we are grateful. They have exclusively been acknowledged in the book by having their corporate logos placed therein," Dr. Chilapondwa said.

As he commended all the work that has gone into the production of the handbook, the DG added that through the Handbook the Authority is encouraging participatory governance in Public Procurement and Disposal of Public Assets.

Adding: "The Handbook is also a practical tool for enhancing compliance with the Public Procurement and Disposal of Public Assets Act No. 7 of 2025. It outlines the processes, roles, responsibilities, and safeguards necessary to ensure that every procurement or disposal activity delivers value for money and supports effective public service delivery."

The Public Procurement and Disposal of Public Assets Handbook for Malawi, represents the Authority's commitment to strengthening transparency, accountability and efficiency in the management of Public Resources.

The Handbook comes in both digital and hard copies.

## PPDA DG DELIVERS KEYNOTE ADDRESS AT PRSM CONFERENCE

The Director General of the Public Procurement and Disposal of Public Assets Authority (PPDA), Dr. Edington Chilapondwa, delivered a compelling keynote address at the 2025 Public Relations Society of Malawi (PRSM) Annual Conference in Mzuzu, urging communication professionals to leverage strategic communication as a catalyst for change and national development.

He highlighted the power of Communication in shaping perceptions, driving reforms, and fostering accountability across public institutions, emphasizing that effective communication is central to achieving Malawi's long-term development aspirations under Malawi 2063.

In his remarks, Dr. Chilapondwa outlined the critical role communication played in advancing legislative reforms that led to the enactment of the new Public Procurement and Disposal of Public Assets Act No. 7 of 2025.

He explained that continuous stakeholder engagement and transparent messaging helped build consensus on the need for a modern and flexible procurement framework, ensuring accountability and value for money in the management of public resources.

"Without strategic communication, reform cannot take root," he underscored, noting that tools such as the PPDA Procurement Handbook and the rollout of the Malawi National Electronic Procurement System (MANePS) have been instrumental in building Public Trust for the authority.

Dr. Chilapondwa further encouraged institutional leaders to elevate communication functions to executive levels, stressing that communicators must be empowered to actively shape institutional strategies rather than merely disseminate information.



"When communication sits at the decision-making table, it becomes a force multiplier for public confidence and institutional effectiveness," he said, calling for collective commitment to strategic communication as a pillar of national progress.

President of the Public Relations Society of Malawi (PRSM), Ben Linje, has called on Government authorities to elevate public relations to a strategic function by institutionalizing it across all ministries and agencies.

Mr. Linje also urged the government to develop a culture of consulting communication professionals in the realization of the MW 2063, the country's development blueprint.

The 2025 PRSM Conference was held under the theme: "Building a Malawi we want by 2063; Leveraging Strategic Communication as a Change Catalyst".

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The Director General of the Public Procurement and Disposal of Public Assets Authority (PPDA), Dr. Edington Chilapondwa, challenged members of the Malawi Institute of Procurement and Supply (MIPS) to take an active role in driving procurement reforms.

The reforms he said aim at fostering transparency, efficiency, and economic resilience in the country.

Speaking during the 2025 MIPS Annual Conference in Mangochi, Dr. Chilapondwa said procurement professionals are at the center of Malawi's economic transformation agenda, and their responsiveness to ongoing reforms will determine the success of the new Public Procurement and Disposal of Public Assets Act No. 7 of 2025.

He said the new law which repealed the PPDA Act of 2017, was designed to address the evolving needs of the country's economy and to strengthen accountability, fairness, and value for money in public spending.

"This legal framework is proactive and futuristic, it is not a bottleneck but a facilitator ensuring that procurement processes and systems align with required standards," he emphasized.

## DG CHALLENGES MIPS ON PROCUREMENT REFORMS

Dr. Chilapondwa highlighted key reforms embedded in the new Act, including provisions for deviation, sustainable procurement, beneficial ownership declaration, and the adoption of electronic government procurement through the Malawi National Electronic Procurement System (MANePS).

He noted that these changes would curb artificial competition, promote inclusion of small and medium enterprises, and prevent wastage of public funds.

He revealed that 32 procuring and disposing entities have already been onboarded onto MANePS and are expected to execute their procurement digitally.

***"This marks a major milestone in our digital transformation journey and a demonstration of government's commitment to transparency and efficiency," he said.***

Concluding his remarks, the PPDA Director General urged procurement practitioners to embrace the reforms and align their work with national development priorities under Malawi 2063.

"By complying with the new Act, you are contributing to effective governance, public sector performance, private sector dynamism, and the mindset change our nation needs," Dr. Chilapondwa said.

Earlier this year, PPDA launched dissemination initiatives of the new Public Procurement and Disposal of Public Assets Act No. 7 of 2025.



# How to Register Your Business on MANePS

## Before You Begin: Make Sure You Have These

- Registered business
- Valid Tax Identification Number (TIN)
- TIN issue date
- National ID (for sole proprietors) or
- Power of Attorney letter (for companies)
- User account on MANePS



- ✓ Log in to your MANePS account
- ✓ Go to **My Workspace** on the navigation bar
- ✓ Under Registration Services, select **New Registration Application**
- ✓ Fill in the form, including **TIN and issue date**
- ✓ Select your business from the dropdown list
- ✓ If no business appears, **contact the Registrar General or MRA to resolve any issues**
- ✓ Upload **National ID or Power of Attorney letter**, then click Start Registration
- ✓ Enter your **business address** details and click Save
- ✓ Add your **business contact persons**
- ✓ Provide **business size info** (capital, employees, etc.), then click Save
- ✓ Add shareholder/beneficial ownership information
- ✓ Enter your **bank details** and mark the account as default if needed, then click Save

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## OVER 140 MSMEs HANDHELD FOR MANePS REGISTRATION IN LILONGWE

The Public Procurement and Disposal of Public Assets Authority (PPDA) has successfully conducted a series of MANePS Handholding Sessions in Lilongwe, assisting over 145 Micro, Small and Medium Enterprises (MSMEs) to register on the Malawi National Electronic Procurement System (MANePS).

The initiative is part of PPDA's ongoing efforts to promote inclusivity and transparency in Public Procurement and by ensuring that small businesses can fully participate in government tenders through the digital platform.



The sessions provided practical guidance to MSMEs on how to navigate the system, create supplier profiles, upload documents, and bid for opportunities online.

Speaking at the close of the sessions, PPDA's E-Procurement Manager, Ms. Yvonne Kasamba, described the exercise as a major step towards empowering local entrepreneurs to compete fairly in the procurement space.



"Our goal is to make sure that no capable business is left behind simply because they lack digital skills. By helping MSMEs register and understand how MANePS works, we are not only building their capacity but also enhancing transparency and accountability in the use of public funds," Kasamba explained.

Kasamba added that MSMEs are key drivers of the economy and play a crucial role in achieving Malawi's development vision.

"When small businesses access public procurement opportunities, it leads to job creation, innovation, and inclusive growth. This aligns perfectly with the aspirations of the Malawi 2063," she emphasized.

The handholding sessions attracted participants from various sectors including construction, supply, agriculture, and consultancy.

Many expressed appreciation for the initiative, noting that it stands to

open new opportunities for their businesses.

PPDA plans to roll out similar sessions across all regions to ensure that more MSMEs are equipped with the knowledge and tools to participate effectively in E-Procurement, reinforcing the Authority's commitment to digital transformation and inclusive economic empowerment.



## CHANGE MANAGEMENT DRIVE TAKES OFF AT PPDA



The Public Procurement and Disposal of Assets Authority (PPDA) has renewed its commitment to building a performance-driven and accountable institutional culture through Change Management.

The initiative seeks to address past challenges and realign the Authority's operations with its Strategic Plan and vision of becoming a center of excellence in public procurement and asset disposal.

The Authority has a Change Management roadmap, structured into three distinct phases which among other things highlight gaps that need addressing.

PPDA Director General Dr. Edington Chilapondwa said the re-launch represents a decisive move toward institutionalizing what he termed a culture that values integrity, efficiency, and performance.

"We are moving decisively to institutionalize what we are calling 'The PPDA Way'—a new, high-performance culture aligned with our strategic goals.

This isn't just about updating documents; it's about fundamentally shifting mindsets and behaviors across the organization," he said.

Planning and Research Manager who is championing the initiative Moses Mtambo said the PPDA Change Management is on course and thus hailed all members of staff for embracing it.

"Our change journey is about people, systems, and leadership working together to deliver value to Malawians," Mtambo said.

Underscoring its commitment, the Authority has allocated MK153 million towards the implementation of the roadmap MK53 million from the PPDA budget and MK100 million from the e-GP project.





## PPDA STRENGTHENS DIGITAL TRANSFORMATION

The Public Procurement and Disposal of Assets Authority (PPDA) has intensified its digital transformation efforts through a double capacity building drive.

Through the Directorate of Information and Communication Technology (DICT) the authority conducted in-house Cybersecurity training for members of staff who were also oriented on the newly developed Electronic-Memo (E-Memo) system.

The initiatives demonstrate the Authority's commitment to enhancing efficiency, strengthening data protection, and embracing digital governance in line with Malawi's Public Service modernization agenda.



Speaking during the Cybersecurity training, Former Director of ICT Paul Katema said the session was organized amid rising concerns over cybercrimes and data breaches globally.

He emphasized that safeguarding digital systems begins with users, who serve as the first line of defense.

"Considering the sensitive nature of information the Authority handles, members at all levels must be equipped with the necessary skills to recognize, prevent, and respond to threats such as phishing, data breaches, and ransomware," Katema said.

ICT Manager Jakob Mtitimila, who facilitated the session, echoed these sentiments, noting that the training was timely as the Malawi National Electronic Procurement System (MANePS) is now fully operational.

In a related development, in June PPDA staff underwent training on the E-Memo system, developed in-house by the ICT team to streamline internal communication and approvals.

The innovation reflects the Authority's growing technological capacity and commitment to operational excellence.

Officially opening the training, Director General Dr. Edington Chilapondwa reaffirmed PPDA's resolve to leverage technology for improved service delivery.

"While embracing technology, we must keep our cohesion and teamwork intact, as they are essential for our success," he said. The e-memo system integrates several modules, including user management, internal memo initiation, approvals, and a dedicated module for external correspondence.



# Updating KYC for Valid PPDA Certificate Holders

These steps apply to businesses that already have valid PPDA certificates and want to enroll on MANePS to participate in tenders from designated pilot entities.



- ✓ Log in to your MANePS account
- ✓ Go to **My Workspace**
- ✓ Under Registration Services, select **New Registration Application**
- ✓ Fill in your **TIN** and issue date
- ✓ **Select your business** from the dropdown list
- ✓ If your business doesn't appear, **contact the Registrar General or MRA** to resolve any issues
- ✓ Upload your **National ID or Power of Attorney**, then click Start Registration
- ✓ Enter your **business address** and click Save
- ✓ Add **contact persons** for the business
- ✓ Enter **business size info** (registered capital, paid-up capital, employees), then click Save
- ✓ Add **beneficial ownership/shareholders information**
- ✓ Provide your **bank account details** and click Save and Next
- ✓ If you're registered with the **Ministry of Trade as an MSME or Marginalised Group**, enter the category and registration number, then click Save and Next
- ✓ **Preview all your details**
- ✓ If everything looks good, **click Submit**
- ✓ Track your registration status under Registration Requests > **Track Applications**
- ✓ Once approved, **access your certificate by clicking My Company**

## Before You Begin: Make Sure You Have These

- > Registered business
- > Valid Tax Identification Number (TIN)
- > TIN issue date
- > National ID (for sole proprietors) or
- > Power of Attorney letter (for companies)
- > User account on MANePS
- > A valid PPDA certificate



## SUPPLIERS IN MANePS REGISTRATION TRAININGS

In July 2025, the Public Procurement and Disposal of Assets Authority (PPDA) successfully concluded a series of Malawi National Electronic Procurement System (MANePS) supplier registration trainings conducted across the country's three regions.

The sessions, held in Mzuzu, Lilongwe, and Blantyre, attracted hundreds of suppliers, business owners, and other stakeholders eager to learn how to navigate and utilize the MANePS platform for effective participation in public procurement.

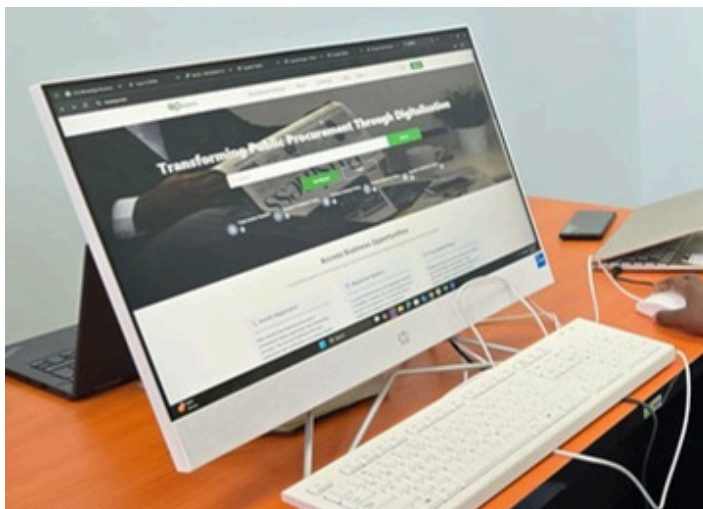
The initiative was part of PPDA's ongoing efforts to strengthen transparency, efficiency, and inclusivity in the public procurement process.

Speaking during the Lilongwe session, PPDA Director General, Dr. Edington Chilapondwa, described MANePS as an empowering tool for businesses seeking to participate in public procurement.



He emphasized that the digital platform was designed to level the playing field for all suppliers regardless of size or location.

"MANePS is more than a system; it is Malawi's digital gateway to smarter, cleaner, and more inclusive public procurement, we are determined to ensure that every supplier is equipped to take full advantage of the opportunities available through this platform, as Government moves towards a fully digitized procurement environment," he said.



Throughout the regional sessions, participants received hands-on training on supplier registration, bid submission, and the use of both the e-Marketplace and tendering modules.

Former PPDA Director of Information and Communication Technology, Paul Katema, noted that the success of MANePS depends on user awareness and capacity.

The Authority expressed gratitude to all suppliers and stakeholders who participated in the nationwide training sessions, describing their engagement as a crucial step toward building a transparent and efficient e-procurement ecosystem.



## PPDA, DRAFTING PUBLIC PROCUREMENT REGULATIONS 2020

The Public Procurement and Disposal of Public Assets Authority (PPDA) has reviewed and is currently drafting the Public Procurement Regulations of 2020 to align them with the newly enacted Public Procurement and Disposal of Public Assets Act, 2024.

Confirming the development Regulatory and Review Manager Gerlad Mabveka said in legislative practice, regulations provide the detailed framework for implementing an Act of Parliament, offering clear procedural guidance to ensure the law is effectively enforced.



"As secondary legislation, they operationalize the Act's provisions and support practical enforcement without requiring Parliament to debate every operational detail," he said.

According to Mabveka the exercise has been driven by three key objectives: incorporating new provisions introduced under the 2024 Act, removing elements that have now been embedded into the Act, and restructuring the Regulations to align with modern drafting standards for ease of use by procurement stakeholders.

He said a consultative approach guided the review process, with key stakeholders including selected Procuring and Disposing Entities (PDEs), the Ministry of Finance, and the Ministry of Justice and Constitutional Affairs providing input.

"Additional input to the reviewed Public Procurement Regulations was received during the consultative meetings for the drafting of the Public Procurement and Disposal of Public Assets Act of 2024," Mabveka explained.

The Authority expressed confidence that the reviewed regulations will fulfil the purpose of supporting effective implementation of the law and enhancing procurement processes across the public sector.

Once finalized, the draft regulations will be submitted to the Ministry of Finance for approval before being forwarded to the Ministry of Justice and Constitutional Affairs for further review and publication in the Government Gazette.

This review marks a significant milestone, occurring much faster than the previous process, which took three years after the enactment of the 2017 Act.

With the regulations expected to come into effect alongside the commencement of the new Act in 2025, the PPDA anticipates smoother and more efficient application of the law, ensuring procurement practitioners will have the necessary guidance from the outset.

The review is being undertaken with financial support from the European Union through the Chuma Cha Dziko Public Finance Management Reforms Program implemented under a technical assistance project between the Government of Malawi's National Authorizing Office and DAI Brussels.

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# PPDA CRACKS WHIP ON ERRANT SUPPLIERS...

## OUTCOME OF DEBARMENT PROCEEDINGS AND A CALL FOR UTILISATION OF A PROVISION FOR ADMINISTRATIVE REVIEW

The Authority has the powers to conduct administrative review and debarment hearing. Section 6 (1) (g) of the Public Procurement and Disposal of Public Assets Act No 5 of 2025, mandate the Public Procurement and Disposal of Assets Authority (the Authority) to conduct administrative reviews where a bidder, supplier, contractors, consultant, or service provider feels to have been injured in the course of a procurement and disposal process.

On the other hand, section 79 of the Public Procurement and Disposal of Public Assets Act No 5 of 2025, mandate the Public Procurement and Disposal of Assets Authority (the Authority) to suspend or debar, or exclude any bidder, supplier, contractor, consultant, or service provider who breaches any provision of the Act from participating in procurement proceedings or disposal processes.

In pursuance of the above cited sections, the Authority conducted one administrative review and five debarment hearings. It is worth stating that these administrative and debarment hearings were the first to be conducted as provided in the Public Procurement and Disposal of Public Assets Act, 2025.

There is a notable change as the previous law, the Public Procurement and Disposal of Public Assets Act, 2017 provided for a Review Committee appointed by the Director General from individuals outside the Authority. However, the Public Procurement and Disposal of Public Assets Act, 2025 provide for the appointment of a Technical Committee within the Authority which seats as an ad-hoc Committee to hear the cases and make recommendations to the Authority.

Name of supplier	Ground for Debarment	Debarment Period
Mr. Mapopa Nungu trading as Mata Butchery, P.O. Box 143, Mzuzu	Contravention of section 78(1)(b) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 55(1)(b) of the PPDA Act of 2017.	Sixty (60) months
Mrs. Catres Sambo trading as Frapat Investment, P.O. Box 90, Zomba	Contravention of section 78(1)(b) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 55(1)(b) of the PPDA Act of 2017.	Eighteen (18) Months
Mr. Edward Sayenda trading as AG Auto Services, P.O. Box 619, Zomba	Contravention of section 78(1)(b) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 55(1)(b) of the PPDA Act of 2017.	Twenty-Four (24) Months

Name of supplier	Ground for Debarment	Debarment Period
Mrs. Lucia Chimanya trading as DMC Investments and Consultants, Private Bag B497, Capital City, Lilongwe	Contravention of section 78(1)(b) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 55(1)(b) of the PPDA Act of 2017.	Six (6) Months
Mr. Mr. Russell Lungu trading as Skyblue Enterprises, P.O. Box 2241, Capital City, Lilongwe 3	Contravention of section 78(1)(b) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 55(1)(b) of the PPDA Act of 2017.	Twenty-Four (24) Months.
Mr. Russell Khoza Kaunda trading as NTK Investments, P.O. Box 2375, Blantyre	Contravention of section 79(2)(h) of Public Procurement and Disposal of Public Assets Act No 7 of 2025 previous section 56(2)(a) of the PPDA Act of 2017.	Forty-Eight (48) Months

This means that the listed companies and their directors are not eligible to participate in public procurement during the period of their debarment which commenced on 15<sup>th</sup> August 2025. However, the debarment does not apply retrospectively. Therefore, all Ministries, Departments, and Agencies should take note of this decision and act accordingly. All the affected bidders / suppliers were notified of the Authority's determination.

The debarment decision is effective upon the issuance of a written decision and remains in force until either overturned on appeal to the High Court or until the debarment period expires.

Based on the list of the debarred bidders, it could be seen that they acted fraudulently and dishonestly. Therefore, the Authority would like to urge the bidders to desist from engaging in such activities. They should take advantage of improved and ease processes that have been introduced by Malawi Revenue Authority in processing tax registrations and returns.

The Authority would like to encourage bidders, suppliers, contractors, consultants, or service providers to also make use of the provision for administrative review. This would ensure that the law is fully utilised unlike been seen as it only provide remedies to the procuring and disposing entities through debarment.

## MSME Order 2020

Support for the Participation of Micro, Small and Medium Enterprises (MSMEs) in Public Procurement

### Eligibility

- Business Registration Certificate
- Registration with Ministry of Trade

### Obligations

- Deliver contracts as agreed
- Be formally registered as an MSME
- Honor tax obligations

### Preferences & Reservations

- Set-asides for MSMEs & marginalized groups
- Margin of preference: Goods 15%, Services 15%, Works 10%
- Locally produced goods & services: 20% preference

### Prohibited

- Misconduct under the PPDA Act
- Unauthorized subcontracting



Register on MANePS  
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[maneps.support@ppda.mw](mailto:maneps.support@ppda.mw)



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PPDA Malawi



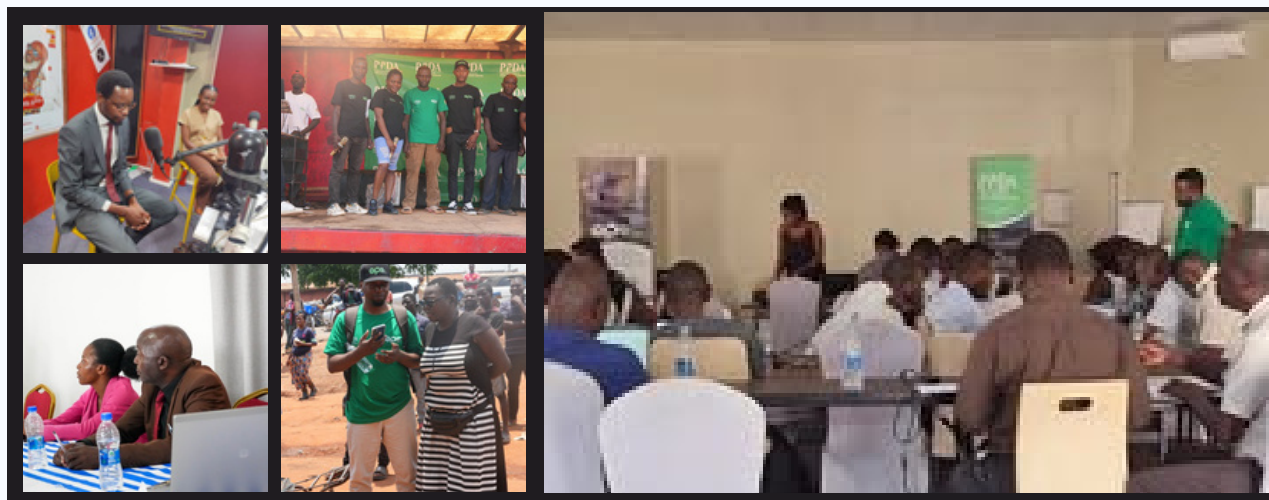
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[dg@ppda.mw](mailto:dg@ppda.mw)





## 2025 IN PICTURES

In 2025, the Authority intensified onboarding to the Malawi National Electronic Procurement System (MANePS), training 83 Procuring and Disposing Entities, with 11 submitting and publishing their 2025–2026 Annual Procurement Plans. Supplier registration gained momentum, with 394 suppliers registered in December, while October saw targeted MANePS awareness and MSME handholding sessions. The images that follow capture key milestones in PPDA's digital transformation journey





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